



# SpiriTrust Lutheran®

## The Village at Kelly Drive

### Residential Living Housekeeping Services Guidelines

#### Contracted Housekeeping Services

- Cottage residents and apartment residents may resume housekeeping services from external providers.
- Due to the congregate nature of apartment living, personal housekeepers must be screened according to our visitors' process.
- All contracted housekeeping personnel must wear masks at all times when on campus.
- All residents and housekeepers must remain masked and maintain social/physical distancing at all times when in the residence. If possible, residents should sit on their porch or patio while the residence is being cleaned.

#### SpiriTrust Lutheran® Housekeeping Services

- To arrange for a SpiriTrust Lutheran environmental services team member to provide housekeeping services, call **Clarence Brennehan** at 717.848.2585, ext. 11336.
- Due to the additional sanitization and cleaning guidelines required to prevent the spread of COVID-19 throughout the community, availability of services may be limited.

#### Restrictions – All housekeepers must refrain from providing services, if any of the following apply:

- |                           |  |
|---------------------------|--|
| ■ Temperature above 99.9° | ■ Headache                                   |
| ■ Cough                   | ■ Nausea                                     |
| ■ Shortness of breath     | ■ Vomiting                                   |
| ■ Fatigue                 | ■ Other COVID-19 related symptoms            |
| ■ Muscle aches            | ■ Possible exposure to someone with COVID-19 |
| ■ Sore throat             |  |

No housekeeper will be permitted to perform any services in any residence until symptom-free for 14 days. There are **no exceptions to this rule**, so please share these requirements with your housekeeper prior to scheduling any service appointments.

#### Face Masks and other Preventive Practices

- All residents and housekeepers must wear a face mask while services are being performed in the residence.
- Housekeepers must wear gloves and practice good hand hygiene when entering and exiting a residence.

#### Supplies

Residents must provide their own cleaning supplies, tools and vacuum cleaner for housekeeper to use.

### Be safe and vigilant – Green does not mean GO in the war against COVID-19!

Now is not the time to let our guard down.

- Please stay the course to keep everyone safe and healthy.
- Wash/sanitize your hands, wear your face mask and practice safe social/physical distancing.
- Your personal decisions impact others and can help prevent the spread of COVID-19.
- Your health and safety always has been and remains our number one priority. We reserve the right to revise these guidelines as necessary to prevent the spread of this deadly virus.